

Electronic Use Agreement

The policies, procedures and information outlined in this document apply to all electronic devices, software, websites, Ring Central proprietary information used at and by MD Technical School, Inc. MD Technical School, Inc and the staff reserve the right to set additional requirements for use for Online Training and in the Training Center.

Acceptable Use

The use of technology resources is a privilege, not a right. This Acceptable Use Agreement is provided to make both students and educators aware of the responsibilities associated with efficient, ethical, and lawful use of technological resources. If you violate any of the User Terms and Conditions within this policy, privileges may be terminated, and disciplinary action may be taken. MD Technical School, Inc Student Code of Conduct shall be applied to student infractions. When applicable, law enforcement agencies may be involved.

Students are responsible for

- Using all electronic devices in a responsible and ethical manner.
- Obeying general MD Technical School, Inc rules concerning behavior and communication that apply to iPad, phone, laptop and desktop computer use.
- Using all technology resources in an appropriate manner that will avoid damaging any school equipment. This “damage” includes, but is not limited to, the loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by a student’s own negligence, errors or omissions.
- Complying with proprietary information, trademark, copyright laws and all license agreements. Ignorance of the law is not immunity. If any laws are ever in question, it is the student’s responsibility to ask one of the school’s trainers or administrative staff.
- Will not COPY, RECORD, PHOTOGRAPH, or DUPLICATE any of MD Technical

School proprietary information, Websites, training or testing site materials or information. Ignorance of the law is not immunity. If any laws are ever in question, it is the student's responsibility to ask one of the school's trainers or administrative staff.

Network Connectivity

- when onsite Students are only allowed to utilize the school's network.
- Students may connect to outside and home networks for online training and testing. The Student assumes ALL responsibility for any breaches or damage caused by networks outside of MD Technical School, Inc.

Sound, Music, Games, or Applications

- Unless the device is being used for instructional purposes, sound must always be muted.
- Games are NOT allowed to be played on MD Technical School, Inc electronic devices.
 - Applications can be used with the approval of the Instructor or an Academic Support Team member. These applications must be directly related to the subject being taught.

Screensavers/Background Photos

- Do not add screensavers or background photos.
- Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, gangrelated symbols or pictures will result in disciplinary actions.

Activities That Are Strictly Prohibited While at MD TECHNICAL SCHOOL

- DO NOT COPY, RECORD, PHOTOGRAPH, or DUPLICATE any of MD Tech Solutions proprietary information, Websites, test engine, training or testing site materials or information.
- Illegal installation or transmission of copyrighted materials.

- Any action that violates existing school policy or public law.
- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- Computer Games.
- Spamming/Sending mass or inappropriate emails.
- Gaining access to other student's accounts, files, and/or data.
- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed.
- Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients.
- Violation of any applicable state or federal law will result in criminal prosecution or disciplinary action by the school district.
- NO Video recording on premises or during online courses or instruction.
- NO cell phone use while in class.

Contract of Agreement for Use of Electronic Devices and Online Courses

- I agree to accept full responsibility for the care of the laptop and its accessories while checked out to me.
- I will report any malfunctions or problems with the laptop and its accessories.
- I will use the electronic device in ways that are appropriate, meet MD TECH SOLUTIONS's, LLC expectations, and are educational.
- I will not tamper with the laptop hardware or software or attempt to load software.
- I am responsible for making sure that the electronic device does not get damaged, lost, or stolen while it is checked out to me. I understand that failure to return the electronic device in the original condition in which it was received will cost me the

invoiced price of the device (up to \$400.00). This may include but is not limited to missing accessories, major dents, cracks, scratches, destruction, or anything else that impairs operation of the device.

- I agree that MD Technical School may use any appropriate means to collect the amount owed for fines, damage, loss, or theft.
- I will return the electronic device to MD Technical School upon withdrawal or completion of the course.
- I understand that failure to comply with any of these rules and guidelines will result in the loss of the privilege of the use of the electronic device.
- MD Technical School assume no responsibility for any problems that the electronic device may cause to any other equipment to which the electronic device is connected that was not authorized by MD Technical School or Administrative Support Staff.
- I understand that failure to comply with any of these rules and guidelines will result in immediate removal from the course or program.
- I will not COPY, RECORD, PHOTOGRAPH, or DUPLICATE any of MD Technical School proprietary information, Websites, test engine, training or testing site materials or information.

Signature of Student _____

Date _____

All signatures are recorded digitally